

CHILI COOKOFF KIT



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* Also available for separate download:

Credit Union Chili Challenge Scoresheet - Excel format with score totals
Chili Cookoff Poster - Word format with editable text

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Pre-Event Check List

1. Download all of the documents available on the website.
2. Update the PROMOTIONAL FLYER with your credit union's logo, event name and date.
3. To foster internal department teamwork, send an email to your employees along with the PROMOTIONAL FLYER announcing your credit union's chili cookoff. Refer to the EMAIL TEMPLATE and customize it to fit your needs. Encourage each department to organize a team (Lending, Operations/facilities, IT, Marketing, Call Center, Senior Management, and teams for Local Branches that are able to participate).
4. Provide each department with the CHILI COOKOFF RULES.
5. Host a cook's meeting before your event to answer any questions about the event or the rules.
6. Determine who will judge your event.
7. Print out a JUDGES BALLOT for each judge.

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Suggested Supplies

1. Spoons – You will want enough spoons so that judges can taste each chili and discard the spoon after each taste (this prevents “double dipping” into the JUDGING CUPS. Be sure to account for multiple tastes as well as spoons for employees/members to try the chili!
2. Tablecloths
3. Decorations
4. Pens or pencils for judges
5. Sharpie to mark the bottom of each JUDGING CUP
6. Extension cord(s) and plug strip(s) so that each crockpot can be plugged in

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Day Of Event Checklist

1. Cover 2 tables with table cloths. One table will be for the crockpots, the other table will be the official JUDGE'S TABLE.
2. Decorations
3. Set up the extension cords and plug strips
4. Judging - refer to the JUDGING document
5. Scorekeeping – refer to the SCOREKEEPING document
6. Announce Winners
7. Go to www.xdi.com/chilichallenge and sign up your winning team/s to represent your credit union at XDI's 2018 Credit Union Chili Challenge for their chance to win part of the \$25,000 in prize money to go to the charity of their choice!

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Suggested Rules For Your Cookoff

Definition Of Homestyle Chili

Homestyle chili is what people eat anytime – any place. Homestyle chili is defined by the International Chili Society as the cook's favorite combination of ingredients resulting in a stew-like dish, made with or without meat and seasoned with chili peppers, spices and other ingredients.

1. Host a cook's meeting before your event to answer any questions.
2. Ingredients - no restrictions or requirements, but the entry must be entirely homemade and have chili pepper flavor.
3. Garnish is not allowed in the bowls turned in for judging.
4. Determine how much chili each team should prepare depending on the number of judges and the number of people that may want to taste it! One to two gallons is common.
5. An official 32 ounce JUDGING CUP will be provided to each team. Each contestant will be responsible for verifying that their team name is on the bottom of their JUDGING CUP.
6. At the end of the cooking period, each contestant will fill their JUDGING CUP (1" from the top of the cup) and deliver it to the judging area. The remaining chili is for non-judges/attendees and can be tasted directly from the crockpots using a new spoon for each taste. Or you may choose to provide each person with their own small sample bowl.

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Scorekeeping

1. Assign a SCOREKEEPER to tabulate the results. You may want to have someone help the SCOREKEEPER.
2. Using the SCORESHEET, the SCOREKEEPER will write in the judge's names at the top as the JUDGE'S BALLOTS are turned in.
3. Under each judge's name, the SCOREKEEPER will allocate points to each JUDGING CUP based on the JUDGE'S BALLOTS. Each 1st place vote is worth 3 points; each 2nd place vote is worth 2 points; and, each 3rd place vote is worth 1 point. Be careful to verify that the point values are entered for scoring (3 points) not the place ranking (1st place).
4. At the bottom, be sure that total points allocated from each judge equals 6 points.
5. Once all votes have been entered, calculate the total points for each JUDGING CUP and write that score in the POINTS column.
6. Based on the total points, write the ranking under the PLACE column – the most points equals 1st place, 2nd most points equals 2nd place, etc.
7. Now look at the bottom of each JUDGING CUP and write the team name/number next to the corresponding JUDGING CUP to determine the winners!
8. Gather everyone for the ANNOUNCEMENTS.

Scoresheet

Scorekeepers Master Tally Sheet

The scorekeepers award 3 points for each 1st Place vote, 2 points for each 2nd Place vote and 1 point for each 3rd Place vote.



Team Captain	Team Name	Team #	Cup	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	Points	Place	People's Choice Points	Place
		1																											
		2																											
		3																											
		4																											
		5																											
		6																											
		7																											
		8																											
		9																											
		10																											
		11																											
		12																											
		13																											
		14																											
		15																											
		16																											
		17																											
		18																											
		19																											
		20																											
		Points																											

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Judging Guidelines

1. Determine WHO will judge your event – options include:
 - a. Executive Team
 - b. Senior Management
 - c. All employees
 - d. Credit Union Members

A good rule of thumb is a minimum of one judge per bowl of chili or a max of two per bowl.

2. Referencing the CONTESTANT SIGN-UP LIST, write each TEAM NUMBER on the bottom of the large, styrofoam JUDGING CUPS (provided by XDI). It is recommended to assign team numbers beginning with 101, so that cup numbers and team numbers are not confused during judging.
3. Have the head cooks fill their JUDGING CUP one inch from the top (no garnish)
4. Randomly line the bowls up on a long table or counter.
5. Write a number on the side of each in consecutive order (1 through 10 or however many teams are participating). Judges will use the numbers on the side of each JUDGING CUP to keep track of their favorite. This process ensures “blind judging” – judges only know the number on the side of the JUDGING CUP but not the team/department name on the bottom.
6. Distribute the JUDGE’S BALLOTS.
7. Remind the judges to use a fresh spoon for each taste.
8. Judges should taste each chili and determine their top 3 favorites.
9. Using the JUDGE’S BALLOTS, each judge will record their three favorites in order.
(For example: 1st place bowl #8; 2nd place bowl #7; 3rd place bowl #5)
10. Judges will submit their completed ballot to your SCOREKEEPER when they are done.

Official Judge's Ballot



ATTENTION JUDGES: Judging is a process of elimination. You must taste a small amount from each bowl making notes/comments to help you determine your favorites. Re-taste your favorites and pick your top three choices, entering these numbers in the table below.

IMPORTANT: Clear your palate between tastes and **USE A CLEAN SPOON PER TASTE.**

Cup #	Comments
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	

Your Selections	Cup Number
1st Place	
2nd Place	
3rd Place	

Signature

Print Name

PEOPLE'S CHOICE

TEAM #	COMMENTS	TEAM #	COMMENTS
101	_____	111	_____
102	_____	112	_____
103	_____	113	_____
104	_____	114	_____
105	_____	115	_____
106	_____	116	_____
107	_____	117	_____
108	_____	118	_____
109	_____	119	_____
110	_____	120	_____

MY FAVORITE CHILI: TEAM# _____

PEOPLE'S CHOICE

TEAM #	COMMENTS	TEAM #	COMMENTS
101	_____	111	_____
102	_____	112	_____
103	_____	113	_____
104	_____	114	_____
105	_____	115	_____
106	_____	116	_____
107	_____	117	_____
108	_____	118	_____
109	_____	119	_____
110	_____	120	_____

MY FAVORITE CHILI: TEAM# _____

PEOPLE'S CHOICE

TEAM #	COMMENTS	TEAM #	COMMENTS
101	_____	111	_____
102	_____	112	_____
103	_____	113	_____
104	_____	114	_____
105	_____	115	_____
106	_____	116	_____
107	_____	117	_____
108	_____	118	_____
109	_____	119	_____
110	_____	120	_____

MY FAVORITE CHILI: TEAM# _____

PEOPLE'S CHOICE

TEAM #	COMMENTS	TEAM #	COMMENTS
101	_____	111	_____
102	_____	112	_____
103	_____	113	_____
104	_____	114	_____
105	_____	115	_____
106	_____	116	_____
107	_____	117	_____
108	_____	118	_____
109	_____	119	_____
110	_____	120	_____

MY FAVORITE CHILI: TEAM# _____

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Sample Email Invitation Text

Subject: Crockpot Chili Cookoff!

Time to cook up your best batch of chili and join us for a friendly chili cookoff at <Credit Union>.

Who's going to claim bragging rights for the best Homestyle Chili? Does your department have the winning recipe?

Bring a crockpot with your award-winning chili to <the lunchroom at 10 a.m. on May 5, 2018>.

We will have blind judging, following the International Chili Society Rules provided by Xpress Data, Inc.

The winning Homestyle Chili Team will qualify for Xpress Data, Inc.'s 6th Annual Credit Union Chili Challenge at the beautiful Del Mar Thoroughbred Club racetrack in San Diego, CA on August 4, 2018. Teams from across the country will compete for \$25,000 in prize money, to be donated to the winning teams' charities on behalf of their Credit Unions.

If you would like to participate, please contact <Jane Smith>.

Contestant Sign-Up List



**Team
Number**

**Team
Captain**

**Team
Name**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____
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_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____
_____	_____	_____